

Form 1. Individual Project Proposal Descriptions and Justification

Prepared by: Sgt. Harbeck Date Prepared: 12-21-2010

Project Title: PD Electronic Equipment. Program Area: Systematic Replacement

Project Description: The department proposes to allocate funds to initiate a sinking fund for the systematic replacement of computer equipment in the Police Station and Dispatch areas. Computer equipment has a projected 3 year life expectancy before updated software and hardware make it necessary to upgrade the equipment. Replacement includes: computers, monitors, keyboards, printers and other hardware as needed to ensure fully functioning report writing and a police database as well as other electronic upgrades and repairs.

Planning Context: Not reliant on other proposed programs

Schedule: None at this time.

Coordination: Not Applicable.

Previous Town Meeting Action: Not Applicable

Project Priority: (Note: The highest priority does not have to occur in the nearest year, and priorities do not necessarily follow in chronological order. It may be that your most important project may not be needed or be ready for action until three years from now.

3 priority within department/program area

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Estimated Cost: \$5,000

Instructions: Amounts shown here should agree with Form 2. For projects that will take more than one year, list each year separately and then show total.

Basis of Cost Estimate: Check one of the following. If you want to provide more detail on the estimate, do so with a narrative after indicating the type of estimate.

- Cost of comparable facility or equipment
 - Rule of thumb indicator, unit costs
 - From the cost estimate from engineer, architect, or vendor
 - From bids received
 - Preliminary estimate, (e.g. no other basis for estimate, guesstimate)
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Alternative Financing: Some equipment may be replaced with BJA or other grants when available.
